

The **Golden Rules**

(How To Be Respectful Towards Your Co-Workers)



- 1.** Please refrain from using excessive amounts of toilet paper to avoid blocking the drains.
- 2.** All sanitary items including wrappers, are to be placed in the Fresh & Clean sanitary units provided. Sanitary products and their paper/plastic wrappings are NOT to be flushed down the toilet.
- 3.** Please check if you have flushed the toilet properly.
- 4.** If you leave a mess in the bowl, please use the toilet brush and liquid cleaner to remove it.
- 5.** Please wipe down the seat after to avoid drips, dribbles and stray hairs.

Thank you for your cooperation in ensuring these
Golden Rules are followed at all times.